

Southwest Tech is committed to providing a welcoming environment and a sense of community where all employees can experience success. We empower and inspire all members of the Southwest Tech community to embrace differences, defend human dignity, and respect the richness of values and ideas that each person brings to the college.

POSITION **Nursing Assistant Instructor and Program Lead (Full-Time, Benefitted)**
APPLY BY **September 15, 2024**
HIRE DATE **October 4, 2024**

DIVISION Health Occupations
REPORTS TO Chief Academic Officer/Executive Dean
CLASSIFICATION Salaried (Exempt)
POSTING DATE August 20, 2024

SUMMARY

Southwest Tech is seeking qualified candidates for a full-time Nursing Assistant Instructor. The instructor is responsible for classroom, laboratory, and clinical instruction related to client care, primarily in the long-term health care setting. Current knowledge, skills, and attitudes consistent with the legal and ethical practice of Nursing Assistance are required. This position will work a minimum of 190 days annually between July 1 and June 30 and will include daytime, evening, and weekend hours.

ESSENTIAL DUTIES AND RESPONSIBILITIES INCLUDE

- Provides instruction and promotes learning in classroom, laboratory, and clinical settings, regarding the knowledge, skills, and attitudes needed by successful nursing assistants.
- Works collaboratively with the Nursing Assistant instructors in designing and delivering student learning and assessment activities.
- Collaborates in identification and training of new Nursing Assistant instructors.
- Maintains current knowledge and practice with Wisconsin Technical College System (WTCS), WI Division of Health Services, Federal Nurse Aide Code 42, and Certified Nursing Assistant certification testing processes.
- Delivers instruction through face-to-face, remote, and online methodologies in theory, laboratory, and clinical settings. Assess effectiveness of student learning at the individual, course, and program levels.
- Manages a group of students in a health care agency to meet identified learning outcomes.
- Role models, assists, and advises students in achieving learning outcomes and employability skills, including the Southwest Tech Core Abilities.
- Works collaboratively with members of the Knox Learning Center team to support Student Success Plans and student learning needs.
- Attends program registration, orientation, and WTCS program meetings.
- Leads program advisory meetings.
- Engages with clinical agencies and partners to promote student access, completion, and post-graduation success.
- Attends and engages in team, division, council, and College meetings.
- Evaluates and documents program outcomes. Designs and implements Team Action Plans to promote student access, completion, and post-graduate success.
- Works collaboratively with other members of the College team to promote and facilitate on-site nurse aide registry testing, as needed.

TRAINING AND EXPERIENCE AND SKILLS

- Bachelor's degree in Nursing (Highly qualified RNs with an Associate's degree will be considered).
- Holds current Wisconsin Registered Nurse licensure.
- Has two years of full-time RN experience in a skilled nursing facility with at least one year being within the past five years.

- Meets Wisconsin Technical College System certification requirements as an instructor of Nursing Assistants.
- Meets Wisconsin Caregivers Background Check and Criminal Background requirements.
- Holds and maintains valid WI driver license with the ability to move between assigned work sites throughout the district.

KNOWLEDGE

- Experience facilitating instruction using an online learning management system (LMS) preferred.
- Knowledge and application of computer software and hardware tools, email, and internet.
- Has mastery of the Microsoft Suite and leads adoption of new technologies.

APPLICATIONS

Internal and External applicants complete and submit the online employment application at www.swtc.edu/jobs
For questions regarding the application process please email Human Resources at humanresources@swtc.edu or **608.822.2314**.

If you need an accommodation, call 608.822.2632 (TDD: 608.822.2072) or email disabilityservices@swtc.edu

SALARY BAND: Bachelors: \$51,221 - \$81,444
Advanced: \$53,878 - \$85,666
Masters: \$56,533 - \$89,888

BENEFITS/SERVICES

Our comprehensive benefit package includes the following and much more:

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|--------------------------|--|---------------------------------|
| • Health Insurance | • Health Club Access | • College Savings Program |
| • Dental Insurance | • Wisconsin Retirement System Contribution | • Additional Voluntary Benefits |
| • Life Insurance | • On-campus day care (hourly rate charge) | |
| • Long-Term Disability | | |
| • Health Savings Account | | |

SELECTION PROCESS

The Review Committee will screen applicants and contact them for an interview. Meeting the minimum qualifications does not assure the candidate an interview. Final candidate's employment offer may be subject to completion of a criminal background check and pre-employment drug screening.

PLEASE NOTE: All candidates selected for an interview will prepare a 10-minute classroom teaching demonstration. Information regarding this teaching demonstration will follow.

Southwest Tech does not discriminate on the basis of race, color, national origin, sex, disability, age, gender identity, religion or sexual orientation in its programs and activities. The Equal Opportunity/Affirmative Action Officer has been designated to handle inquiries regarding non-discrimination policies. Call 800-362-3322, Ext. 2315 (TDD: 608-822-2072) or write Southwest Tech, 1800 Bronson Blvd., Fennimore, WI 53809.